ACQUISITION PLANNING

ACQUISITION PLANNING

- **OVERVIEW**
- **REGULATIONS**
- **ACQUISITION PLAN**
- **LIFE CYCLE MANAGEMENT PLAN**

ACQUISITION PLANNING

- **What types of acquisitions require Acquisition Planning?**

  Agencies shall perform acquisition planning and conduct market research <u>for all acquisitions</u> in order to promote and provide for --
  - **Acquisition of commercial items**
  - **Full and open competition**

ACQUISITION PLANNING

- **What is the purpose of Acquisition Planning?**

  Purpose is to ensure that the Gov't <u>meets its needs in the most effective, economical, and timely manner</u>

  FAR 7.102

ACQUISITION PLANNING

- ***When*** **should Acquisition Planning begin?**

Acquisition planning should begin <u>as soon as the agency need is identified</u>

ACQUISITION PLANNING

- **What *role* does the Contracting Officer and/or buyer play in Acquisition Planning?**

  The planner (the designated person or office responsible for a written plan) <u>shall coordinate with and secure concurrence of the contracting officer</u> in all acquisition planning

WRITTEN PLANS

- A *written* Acquisition Plan is required for :
  - Development programs $10M or greater
  - Products or services greater than $50M for all years or $25M for one year
  - Programs designated by department or agency

AP Contents (FAR 7.105)

- **What are the major sections in an Acquisition Plan?**
  - **Milestones at which decisions should be made**
  - **Acquisition background & objectives**
  - **Plan of action**
- **Address all technical, business, management, and other significant considerations that will control the acquisition**

ACQUISITION PLAN
Acquisition Background and Objectives

- **.0 Acquisition Streamlining**

7.0 Risks

6.0 Trade-Off

5.0 Delivery or Performance

4.0 Capability or Performance

3.0 Cost

2.0 Applicable Conditions

1.0 Program Description

(Statement of Need)

FAR 7.105 & Sups

ACQUISITION PLAN
Plan of Action

8.0 Ktr vs Govt Perf

7.0 Priority, Alloc, & Allot

6.0 Product/Service Description

5.0 Budgeting & Funding

4.0 K Considerations

3.0 SS Procedures

2.0 Competition

1.0 Sources

16.0 - 21.0 etc.

15.0 Gov't.-furnished Information

14.0 Gov't-furnished Property

13.0 Logistics Considerations

12.0 Test & Evaluation

11.0 Make or Buy

10.0 Mgt Information Rqts

9.0 Inherently Govt Functions

AP Approvals

- **Who approves the Acq Plan?**
  - **ACAT I and II**
    - **Do Not Apply**
  - **ACAT III ≥ $50M**
    - **Senior Center Contracting Officer (SCCO)**
    - **Not Redelegable**

AP Approvals

- **Who approves the Acq Plan?**
  - **ACAT III > $5.5M to ≤ $50M**
    - **Chief of Contracting Office (COCO)**
    - **Not Redelegable**

AP Approvals

- **Who approves the Acq Plan?**
  - **ACAT III > $100K (SAT) to ≤5.5M**
    - **One Level Above the CO**
    - **Not Redelegable**

Life Cycle Management Plan (LCMP)

- **An integrated document which combines a number of traditional acquisition documents, including the AP, into a single document.**

- **AFFARS 5307.104-91**

LCMP

- **LCMP shall meet the requirements of an acquisition plan as described in FAR.**
- **LCMP Guidance**
  - **AFMC FAR Part 7 Rewrite, 1 Nov 2007**
  - **Acquisition Memo, 3 Mar 2005, Mr. Teets**
  - **Air Force LCMP Guide**
  - **AFI 63-101**

LCMP

Product Support Concept

Test Approach

Cost/Performance Management

Risk Management

Business Strategy

Program Management

Program Summary

Mission/Requirement

Executive Summary

WRITTEN PLANS

- **When is a Life Cycle Management Plan (LCMP) required?**
  - **A LCMP shall be prepared for all ACAT I and II programs**
  - **ACAT III**
    - **LCMP at the discretion of MDA; at a minimum an AP is required**
  - **(AFFARS 5307.104-91)**

LCMP Approvals

- **Who approves the LCMP?**
  - **ACAT ID and IAM**
    - **Senior Acquisition Executive (SAE)**
      - **Requires OSD Approval of the Acquisition Strategy Document (Part of the LCMP)**
    - **Not Redelegable**

LCMP Approvals

- **Who approves the LCMP?**
  - **ACAT IC and IAC**
    - **MDA**
    - **Redelegable**
      - **PEO**
      - **Acquisition Deputy**

LCMP Approvals

- **Who approves the LCMP?**
  - **ACAT II**
    - **MDA**
    - **Redelegable**
      - **PEO**
      - **Acquisition Deputy**

LCMP Approvals

- **Who approves the LCMP?**
  - **ACAT III**
    - **MDA**
    - **Redelegable**
      - **PEO**
      - **Acquisition Deputy**

LCMP Approval Summary

- **Who approves ACAT I, II, and III LCMPs?**
  - **ACAT ID and IAM**
    - **SAE (Not Redelegable)**
  - **ACAT IC, IAC, II, III**
    - **MDA (Redelegable)**

ACQUISITION PLANNING GUIDES

- ## AP Preparation Guide and Template
  - ### https://www.afmc-mil.wpafb.af.mil/HQ-AFMC/PK/pkp/polvault/guides/apg&t.doc

- ## Air Force LCMP Guide
  - ### http://www.safaq.hq.af.mil/contracting/affars/5307/library-5307.html

Questions?